

**School District of Green Lake
Minutes of the Board of Education
Regular Meeting**

September 12, 2012

The meeting of the Board of Education was held Wednesday September 12, 2012 in the Library Media Center. The meeting was called to order at 6:02 p.m. by President, Marty Valasek.

Notice of this meeting was given to the Oshkosh Northwestern, the Fond du Lac Reporter, the Ripon Commonwealth Press, the Green Lake Reporter and Radio WRPN. In addition, notices of the meeting were posted in the display case of the school, at the Green Lake State Bank, the Green Lake Post Office, First National Bank and on Laker Vision Channel 98.

Roll Call:

Present – Sally Moore, Gordon Farrell,
Sydney Rouse, Denis Deyo, Marty Valasek,
Ron Triemstra

Absent – Meade Grim

Also present – Ken Bates, District Administrator, Mary Allen, District Principal, Shelley Eilbes, Board Secretary, staff members, members of the media and residents of the District.

President Valasek led all those in attendance in the Pledge of Allegiance.

Board Meeting/Consent Agenda

Motion by Rouse, seconded by Deyo to approve the Board meeting agenda and the following consent agenda items to include approval of the minutes of the Regular Board meeting on August 15, 2012, approval of August Invoices and August Cash Balance, approval of Cross Country Coaches: Lukas Page, Head Coach and Todd Wachholz, Assistant JV/Junior High Coach, approval of Pattie Priske, DP Coordinator; Mary Hunter, MYP Coordinator; and Amanda Guay, PYP Coordinator, approval of resignation of Steven Birno, 7-12 Tech ED Instructor was pulled for discussion and approval of Jon Roti Roti, Tricia Rodey and Cathy Moore as Mentors to New Staff.
Motion carried by voice vote.

Community Connection

**PUBLIC COMMENTS ON AGENDA/NON-AGENDA
ITEMS**

None.

RECOGNITIONS:

The District has received a check for \$150 from the Green Lake Yacht Club to help with the expenses of the Summer School Sailing classes.

ACTION ITEMS

**CONSIDER APPROVAL OF TENTATIVE BUDGET FOR
2012-2013**

Motion by Farrell, seconded by Rouse to approve the 2012-13 Tentative Budget as submitted. Roll Call Vote: Farrell – Y, Rouse – Y, Deyo – Y, Moore – Y, Triemstra – Y, Valasek – Y. Motion carried 6 – 0.

**CONSIDER APPROVAL OF TAX LEVY FOR
PRESENTATION AT ANNUAL MEETING**

Motion by Deyo, seconded by Farrell to approve the tax levy for the annual meeting as follows: General Fund - \$3,587,070, Non-Referendum Debt Service Fund - \$45,393, General Fund Energy Conservation - \$756,338, Community Service Fund - \$60,000, Prior Year Chargeback for Personal Property-Town of Brooklyn - \$906.

Roll call vote: Rouse – Y, Triemstra – Y, Deyo – Y, Moore – Y, Farrell – Y, Valasek – Y. Motion carried 6 – 0.

**CONSIDER APPROVAL ANNUAL MEETING
AGENDA**

Motion by Deyo, seconded by Triemstra to approve the Annual Meeting Agenda as presented. Motion carried by voice vote.

**CONSIDER APPROVAL OF RESOLUTIONS TO BE
PRESENTED AT THE ANNUAL MEETING**

Motion by Farrell, seconded by Rouse to approve the following resolutions: #1-School Board Salaries, #2-Resolution for School Board to Set Meeting Date for 2013, #3-Free Textbooks, #4-School Lunch Program and #5-Levy a School Tax to be presented at the Annual Meeting. Motion carried by voice vote.

CONSIDER RESOLUTION TO SUBMIT TO WASB

Motion by Farrell, seconded by Deyo to approve the Creation of a Sinking Fund resolution to be submitted to WASB for the Annual Convention as presented. Motion carried by voice vote.

**CONSIDER APPROVAL OF FISCAL YEAR 2012
FINAL BUDGET REVISION**

Motion by Rouse, seconded by Triemstra to approve the Budget Revision for Fiscal Year 2011-12 for Debt Service Fund as follows: Amended Revenue \$56,488.68 which is an increase of \$10,488.68, Amended Expenditures of \$56,513.26 which is an increase of \$10,513.26. Amendment is due to interest on Home Loan and Bleacher Loan payoff not budgeted. Motion carried by voice vote.

CONSIDER DESIGNATION OF FUND BALANCE

Motion by Deyo, seconded by Triemstra to approve The Designation of Fund Balances as follows:
GENERAL FUND – Final Amount Subject to Final Audit - \$793,036, Committed for working cash needs, payroll and benefit payment requirements, and, if necessary, to fund expenditures for the 2012-13 General Fund Budget

SPECIAL REVENUE TRUST FUND – Final Amount Subject to Final Audit - \$9,959, Assigned for the use of needy families as approved by District Administration being either the School Principal or the School Superintendent

DEBT SERVICE FUND – Final Amount Subject to Final Audit - \$621, Restricted to meet referendum and non-referendum debt payments

FOOD SERVICE FUND – Final Amount Subject to Final Audit - \$15,082, Committed for working cash needs, payroll and benefit payment requirements, and if necessary, to fund expenditures for the 2012-13 Food Service Budget

COMMUNITY SERVICE FUND – Final Amount Subject to Final Audit - \$27,866, Committed for working cash needs, payroll and benefit payment requirements, and if necessary, to fund expenditures for the 2012-13 Community Service Fund
Motion carried by voice vote.

CONSIDER FIRST READING OF POLICY 361.1
W/PROCEDURE FOR REVISION; 656 STUDENT FEES,
FINES AND CHARGES W/PROCEDURE FOR
REVISION; 666 POST ISSUANCE COMPLIANCE
POLICY FOR TAX-EXEMPT AND TAX-ADVANTAGED
OBLIGATIONS; 662.1 STUDENT ACTIVITY FUND
MANAGEMENT W/PROCEDURE; 662.3 DISTRICT FUND
BALANCE; AND 664 CASH IN SCHOOL BUILDINGS
W/PROCEDURE

Motion Deyo, seconded by Farrell to approve the First Reading of Policy 361.1-Selection of Instruction Material w/procedure for revision. Motion carried by voice vote.
Motion by Deyo, seconded by Rouse to approve the First Reading of Policy 656-Student Fees, Fines and Charges w/procedure for revision. Motion carried by voice vote.
Motion by Deyo, seconded by Farrell to approve First Reading of Policy 666-Post Issuance Compliance Policy for Tax-Exempt and Tax-Advantaged Obligations. Motion carried by voice vote. Motion by Deyo, seconded by Triemstra to approve First reading of Policy 662.1-Student Activity Fund Management w/procedure. Motion carried by voice vote. Motion by Deyo, seconded by Triemstra to approve First Reading of Policy 662.3-District Fund Balance. Motion carried by voice vote. Motion by Deyo, seconded by Triemstra to approve the First Reading of Policy 664-Cash in School Buildings w/procedures. Motion carried by voice vote.

Discussion/Informational Items

PRINCIPAL/DIRECTOR OF SPECIAL EDUCATION
REPORT: BEGINNING OF SCHOOL YEAR;
HOMECOMING ACTIVITIES

Principal Allen updated the Board on the Beginning of the School Year.

SUPERINTENDENT'S/HEAD OF CHARTER SCHOOL
REPORT: TRACTOR CRUISE; DISSEMINATION
GRANT, EMPLOYEE HANDBOOK

Ken Bates updated the Board on the events happening at School and upcoming meetings.

FINANCE COMMITTEE REPORT FOR MEETING HELD
ON September 11, 2012

The Finance meeting will be held on Tuesday, September 18, 2012 due to a scheduling conflict with the Finance Chair.

BUILDING AND GROUNDS COMMITTEE REPORT
FOR MEETING HELD ON SEPTEMBER 10, 2012

Gordy updated the Board on items discussed and minutes were handed out.

POLICY COMMITTEE REPORT FOR MEETING
HELD ON SEPTEMBER 4, 2012

Dennis Deyo updated the Board on the policies discussed and minutes were provided to the Board.

CESA 6 BOARD MEETING REPORT

Dennis Deyo updated the Board on the CESA meeting.

GOALS – STRATEGIC PLANNING MEETINGS

Marty Valasek and Ken Bates updated the Board to the up coming meetings for the Strategic Planning Sessions.

FUTURE AGENDA ITEMS

Approval of the Science Teacher Contract for Elizabeth Wilson.

Motion to adjourn to closed session by Farrell pursuant to Wis. Stat. 19.82(1) and Wis. Stat. 19.85(1) (c) (f) for the purpose of discussing, and taking action as appropriate, regarding guidance contract and teacher contract, seconded by Deyo. Roll call vote: Farrell – Y, Deyo – Y, Moore – Y, Triemstra – Y, Rouse – Y, Valasek – Y. Convened to closed session at 7:45 pm.

Motion to come out of closed session by Deyo, seconded by Triemstra. Motion carried by voice vote.

Action from Closed Session:
No action taken.

Motion to adjourn by Moore, seconded by Triemstra. Motion carried by voice vote. Meeting adjourned at 9:00 pm.

The next meeting will be held on 10/10/12 in the Library Media Center. Notices of any special meetings will be posted in the display case of the school at 612 Mill Street, the Green Lake Bank, the Green Lake Post Office, First National Bank and on Laker Vision Channel 98.

Michele (Shelley) Eilbes, Board Secretary

/Marty Valasek/
Marty Valasek, School Board President

/Gordon Farrell/
Gordon Farrell, Board Clerk

Date: 10/10/12