

SCHOOL DISTRICT OF GREEN LAKE
 612 Mill Street/P.O. Box 369
 Green Lake, WI 54941
 Phone: (920)294-6411 Fax: (920)294-6589
SUBSTITUTE TEACHING APPLICATION

Last Name: _____ First Name: _____
 Present Address: _____ Phone: _____

Position you are applying for: _____

CERTIFICATION

LICENSE/PERMIT	CODE	EXPIRATION DATE

Green Lake is a K-12 school, what grades do you feel comfortable teaching? _____

List any extra curricular activities, which you are qualified and willing to direct:

Work Experience: Please list most recent first:

Employer	Dates Employed	Reason for Leaving

References: Please list three references that we may contact:

Contact Name	Contact Phone Number	Contact Address
1.	Work:	
	Phone:	
2.	Work:	
	Phone:	
3.	Work:	
	Phone:	

Applicant Signature: _____ Date: _____

Please return completed form, a copy of current license and resume to:

Administrative Assistant
 School District of Green Lake
 PO Box 369/612 Mill Street
 Green Lake, WI 54941

RECORD CHECK AUTHORIZATION

I, the undersigned, give my permission for the School District of Green Lake to conduct a criminal history check. I understand that a criminal record does not constitute an automatic bar to employment and that it will only be considered as it relates to the position for which I have applied. I understand that in addition to the state criminal history check, local area law enforcement agencies may be contacted for information.

I also give permission for the school district to conduct a check of my driver's record and teaching/educational credentials.

Both authorizations expire thirty calendar days after the date listed below:

Applicant's Signature: _____

Please print name: _____

Date: _____

Social Security Number: _____

Driver License Number: _____

Date of Birth: _____

Is there anything in your background that you want to make us aware of?

Please return completed form and resume' to:
Administrative Assistant
612 Mill Street/PO Box 369
Green Lake, WI 54941

The School District of Green Lake is an equal opportunity employer and does not discriminate on the basis of race, sex, age, religion, handicap, national origin, creed, color, or political affiliation.

****Any offers of employment are contingent upon proper state certification , successful completion of the required state, physical examination, driving records, credential and criminal background check.****