

**School District of Green Lake  
Minutes of the Board of Education  
Regular Meeting**

October 21, 2020

The meeting of the Board of Education was held Wednesday, October 21 in the School Gymnasium. The meeting was called to order at 5:48 p.m. by President, Sarah Allen.

Notice of this meeting was given to the Ripon Commonwealth Press and the Green Lake Reporter. In addition, notices of the meeting were posted in the display case of the school, at the Green Lake Post Office, Horicon Bank, and on the school district website. Due to the COVID-19 pandemic and the stay at home and social distancing order from Governor Evers, board members, media, and community members joined the meeting via Zoom.

**Roll Call:**

Present – Sarah Allen – in person -, Andy Gryske - absent, Meade Grim – in person, Matt Bond – in person, Sue Sorenson – in person; Loni Meiborg – in person, Michelle Grimes – in person.

Others present – Superintendent, Mary Allen – in person, Elementary Principal, Gina Baxter – in person, HS Principal, Cathy Moore in person and School Board Secretary Donna Waterworth – in person, Operations Manager, Tom Archambo via Zoom and some members of the media, and community members via Zoom/LMC.

**CONSIDER APPROVAL OF THE AGENDA AND CONSENT AGENDA ITEMS:**

A motion was made by Matt Bond, seconded by Sarah Allen to approve the agenda and consent agenda. Motion carried by voice vote of 6 – 0; absent 1 – Andy Gryske.

**Community Connection**

President Sarah Allen led those in attendance in the Pledge of Allegiance.

**RECOGNITION:** Recognition included the passing of Mr. Duane Bark, Superintendent of Markesan School District and Dennis Deyo, former teacher, and School Board member for the district. Sue Krueger donated handbells to church and school choir, Deacon Jim Hoegemeier donated ukuleles; the PTO donated \$600.00 for Covid-19 related expenses and for the awesome dinner provided at P/T conferences; Tractor Benefit Inc. for their donation of \$225.00 to the basic needs fund.

**PUBLIC COMMENTS ON AGENDA- NON-AGENDA ITEMS:** None

**Information (I), Discussion (D), Action (A) Agenda Items:**

**PRESIDENT'S REPORT (I, D):**

**SUPERINTENDENT'S REPORT (I, D):** Mary Allen, Superintendent, gave an update on the COVID-19 cases for the district. A dashboard is present on the website that gives the number of active cases and the number of quarantines due to active cases on a daily basis. It was explained to the Board that the dashboard numbers do not reflect the number of overall absences due to quarantine- only those quarantined as a contact of an active case at school are reported. Parents are doing a great job of recognizing symptoms and calling their students in if there is a suspected exposure from home or the community. It is assumed that there will be an increase of absences due to this. The volleyball and football season have been moved to spring competition. Cross Country has successfully concluded with Emma Moore moving on to the sectional meet.

**SECONDARY PRINCIPAL'S REPORT (I, D):** Cathy Moore, Secondary Principal gave an update on the reopening plan. Teachers and aides move from room to room and everyone is putting forth extraordinary efforts to follow mitigation rules so we can stay open.

**ELEMENTARY PRINCIPAL'S REPORT (I, D):** Gina Baxter, Elementary Principal explained the amazing effort that teachers and aides are showing to keep 2 classrooms at each grade level running in the elementary. Staff members are doing an amazing job going above and beyond to help keep students and staff safe, create and keep a positive educational environment and keep the school open.

**WINTER SPORTS (BASKETBALL, WRESTLING, SWIMMING) (I, D, A):** Tim Pooch, Athletic Director was present to address questions related to Winter Sports, and gave preliminary numbers for student participation for Basketball, Wrestling and Swimming. WIAA guidelines for each sport were provided to the Board. The number of spectators at an indoor event was discussed at great length. The spectator limit for Green Lake was determined to be 2 spectators per athlete for the VB season. Tim Pooch indicated that Green Lake's current spectator limit is very manageable. In addition, it was explained to the Board that the number of spectators is determined by each local school board, and Princeton has decided on 25% capacity. Games attended at other districts, will have a different spectator policy. Tim Pooch's recommendation is to start the winter sports season following the recommendations and guidelines set forth by WIAA, the Trailways Conference and the Green Lake County Health

Department. This presentation was for information and fact finding. No action was taken by the board.

CONSIDER START COLLEGE NOW APPLICATIONS (I, D, A): Start College now applications for 4 students were reviewed. There were 3 nursing and 1 accounting applications. The applicants were 1 Junior student and 3 Senior students. A motion was made by Meade Grim, seconded by Sue Sorenson to approve the 4-start college now applications as presented. Motion carried by a voice vote of 6 – in favor; 0 – opposed; 1 – absent, Andy Gryske.

CONSIDER GRADUATION DATE OF MAY 30, 2021 (I, D, A): Discussion was had on the graduation date of May 30, 2021 for the graduating class of 2021. After discussion, it was determined that Cathy Moore, Secondary Principal and Senior Graduation Advisor should poll parents and senior students for a preferred date and time for graduation. This item was tabled to a later date.

CONSIDER CALENDAR CHANGE FOR TEACHERS (I, D, A): Mary Allen, Superintendent, prosed a change to the 2020-2021 school calendar. The proposed change is to make December 21, 22 and 23 as no student contact days. The teachers would be able to use these days to catch up on grading and other tasks required of them. Food service and custodial staff will need to work, and support staff would have the option to work or take the time either paid off as benefits allow or as unpaid time off. A motion was made by Sarah Allen, seconded by Michelle Grimes to approve the 4- as presented. Motion carried by a voice vote of 6 – in favor; 0 – opposed; 1 – absent, Andy Gryske.

APPROVE PURCHASE OF SMART BOARDS (I, D, A): Discussion on the purchase of smart board not to exceed \$40,000.00. Most of the smart boards we currently have are 10 years old or older. Due to the substantial cost of the smart boards the board would like to see more detailed quotes from at least 2 different vendors and would like to review the quotes before a decision is made. It was mentioned that time is of the essence due to the pandemic shipping times are extremely long so the sooner we can place the order the better. More than likely there will need to be a special board meeting to approve the quote. This item is tabled until a later date when detailed quotes are available. No action was taken.

SUPERINTENDENT POSITION (I, D, A): The position of Superintendent was discussed. Meade Grim asked for a current job description of the position. A motion was made by Sue Sorenson, seconded by Meade Grim to create an ad hoc committee to set up guidelines and a timeline for hiring a new Superintendent. Motion carried by a voice vote of 6 – in favor; 0 – opposed; 1 – absent, Andy Gyske. Committee volunteer members are Sue Sorenson, Loni Meiborg and Matt Bond.

ADOPT THE 2020-2021 BUDGET (I, D, A): A motion was

made by Loni Meiborg, seconded by Matt Bond to adopt the 2020-2021 budget as presented. Motion carried by a voice vote of 6 – in favor; 0 – opposed; 1 – absent, Andy Gryske.

DESIGNATION OF FUND BALANCE (I, D, A): A motion was made by Meade Grim, seconded by Matt Bond to designate fund balance as committed for normal operating purposes. Motion carried by a voice vote of 6 – in favor; 0 – opposed; 1 – absent, Andy Gryske.

FINANCE COMMITTEE REPORT (I, D, A): Mary Allen, Superintendent talked about the free meal program. This is a federal program that is continuing and will provide free lunch and breakfast to all students regardless of eligibility.

BUILDINGS & GROUNDS COMMITTEE REPORT (I, D, A): Buildings & Grounds committee met on September 2 and reviewed the long-term project list.

**FUTURE AGENDA ITEMS:** Smart board purchase; graduation date for the Class of 2021; Spring Election deadlines; Superintendent search; school board convention.

A motion was made by Loni Meiborg, seconded by Matt Bond to adjourn. Motion carried by a voice vote of 6 – in favor; 0 – opposed; 1 – absent, Andy Gryske. Meeting adjourned at 7:37 p.m...

The next meeting will be held on November 18, 2020 via Zoom, if the stay at home and social distancing order are still in place due to the COVID-19 pandemic.

Notice of any special meetings will be posted in the display case of the school at 612 Mill Street, the Horicon Bank, and the Green Lake Post Office.

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Board Secretary, Donna Waterworth

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Sarah Allen, School Board President

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H. Meade Grim, Board Clerk

Date \_\_\_\_\_

***Approved November 18, 2020***