Policy Committee Meeting
School District of Green Lake
November 18, 2013

Members Present: Marty Valasek, Ron Triemstra, JoAnne Lichtenberg, Sue Sorenson
Absent: Ken Bates

Policy committee meeting was convened at 1:55 p.m. by S Sorenson in the office conference room of Green Lake School.

Motion by M Valasek, second by R Triemstra to approve the agenda. Motion by R Triemstra, second by M Valasek to approve the minutes of the October 4 meeting.

Policy 345.6 Graduation Requirements: M Allen, Principal came to the meeting to request an additional credit for math and science be required. This request will match the suggested number of required credits for math and science to three. To accommodate the statewide change Green Lake will decrease the number of social studies credits from four to three, current state requirement. The total number of credits for graduation will remain at 26. This change in credits will affect the class of 2017 (our current grade 9 students) and each following class.

The committee discussed the HSED, GED and the possibility of further changes to this policy to accommodate special situations. No changes regarding these items were made at this time.

The committee will hold this policy for a first read until after the governor signs the bill to pass the required number of credits statewide. (It will probably be sent to the board for a first read at the January meeting.)

Job Descriptions: The job descriptions for the Administrative Assistant-District, Administrative Assistant-School, Accounts Manager and Clerical Aide were made available to the committee for review. The committee feels that this should be delegated to the superintendent. There were some very minor changes suggested that can be made to update the current job descriptions for all the above positions.

830 – Community Use of School Facilities – R Triemstra would like this to be a discussion item at the next board meeting to determine how the board wants the committee to proceed. The policy has not been updated for several years and many revisions have been suggested by the WASB consultant.

The next committee meeting is scheduled for Wednesday, January 8, 2014 at 2:00 p.m. in the office conference room.

The next agenda will continue the review process of the remaining existing policies.

Motion by R Triemstra, second by M Valasek to adjourn at 3:45 pm. Motion Carried. Meeting adjourned.

Respectfully Submitted,

JoAnne Lichtenberg
Administrative Assistant